

APPLICATION FOR EMPLOYMENT



IEA, Inc. is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, race, gender, color, religion, sexual preference, national origin, handicap or veteran status, or any other basis prohibited by federal, state or provincial law.

Please complete the entire application to ensure processing.

PERSONAL INFORMATION (Please print)

| | | | | |
|------|------|-------|--------|--|
| | Last | First | Middle | (M/D/Y) |
| Name | | | | Date |

| | |
|--|---|
| <p>U.S. Applicant Only: Are you eligible for employment in the U.S.? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(All new hires will be required to provide proof of eligibility to work in the U.S.)</i></p> | <p>Have you been convicted of a crime in the last seven (7) years? Yes <input type="checkbox"/> <i>If yes, list convictions that are a matter of public record (arrests are not a conviction). A conviction will not necessarily disqualify you for employment.</i> No <input type="checkbox"/></p> |
|--|---|

| | | | | |
|-----------------|--------|------|-------|----------------------|
| | Street | City | State | Zip Code/Postal Code |
| Present Address | | | | |

| | | | | |
|-------------------|--------|------|-------|----------------------|
| | Street | City | State | Zip Code/Postal Code |
| Permanent Address | | | | |

| | | | |
|--------------|---------|---------|---|
| | Daytime | Evening | |
| Phone Number | | | Referred By |

EMPLOYMENT DESIRED

| | | | |
|----------------|--|-----------------------|--|
| Position | | Location / Department | |
| Salary Desired | | Date You Can Start | |

EDUCATION

| | Name and Address of School | Years Completed | Did You Graduate? | Subjects Studied and Degrees Received |
|---|----------------------------|--------------------------|---|---------------------------------------|
| High School | | <input type="checkbox"/> | <input type="radio"/> Yes <input type="radio"/> No | |
| College | | <input type="checkbox"/> | <input type="radio"/> Yes <input type="radio"/> No | |
| Post College | | <input type="checkbox"/> | <input type="radio"/> Yes <input type="radio"/> No | |
| Trade, Business, or Correspondence School | | <input type="checkbox"/> | <input type="radio"/> Yes <input type="radio"/> No | |

| | |
|----------------------|--|
| List Relevant Skills | |
|----------------------|--|

| | |
|----------------------|--|
| Computer Proficiency | |
|----------------------|--|

EMERGENCY CONTACT

| | |
|--|--|
| Name | Phone Number |
|--|--|

FORMER EMPLOYERS

List below current and last three employers, starting with most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete even if you attach a resume.

| | | | | | |
|--|---|---|---|---|--------------------|
| 1 | (M/Y) | Current Employer (Name and Address - Type of Business) | Salary or Hourly | | Reason For Leaving |
| | From <input style="width: 80%;" type="text"/> | | Starting <input style="width: 80%;" type="text"/> | | |
| | To <input style="width: 80%;" type="text"/> | Ending <input style="width: 80%;" type="text"/> | | | |
| | | If hourly, average # of hours per week <input style="width: 80%;" type="text"/> | | | |
| Position <input style="width: 80%;" type="text"/> | | Duties Performed <input style="width: 80%;" type="text"/> | | | |
| Supervisor's Name <input style="width: 80%;" type="text"/> | | Phone Number <input style="width: 80%;" type="text"/> | | May We Contact? <input type="radio"/> Yes <input type="radio"/> No | |

| | | | | | |
|--|---|---|---|---|--------------------|
| 2 | (M/Y) | Previous Employer (Name and Address - Type of Business) | Salary or Hourly | | Reason For Leaving |
| | From <input style="width: 80%;" type="text"/> | | Starting <input style="width: 80%;" type="text"/> | | |
| | To <input style="width: 80%;" type="text"/> | Ending <input style="width: 80%;" type="text"/> | | | |
| | | If hourly, average # of hours per week <input style="width: 80%;" type="text"/> | | | |
| Position <input style="width: 80%;" type="text"/> | | Duties Performed <input style="width: 80%;" type="text"/> | | | |
| Supervisor's Name <input style="width: 80%;" type="text"/> | | Phone Number <input style="width: 80%;" type="text"/> | | May We Contact? <input type="radio"/> Yes <input type="radio"/> No | |

| | | | | | |
|--|---|---|---|---|--------------------|
| 3 | (M/Y) | Previous Employer (Name and Address - Type of Business) | Salary or Hourly | | Reason For Leaving |
| | From <input style="width: 80%;" type="text"/> | | Starting <input style="width: 80%;" type="text"/> | | |
| | To <input style="width: 80%;" type="text"/> | Ending <input style="width: 80%;" type="text"/> | | | |
| | | If hourly, average # of hours per week <input style="width: 80%;" type="text"/> | | | |
| Position <input style="width: 80%;" type="text"/> | | Duties Performed <input style="width: 80%;" type="text"/> | | | |
| Supervisor's Name <input style="width: 80%;" type="text"/> | | Phone Number <input style="width: 80%;" type="text"/> | | May We Contact? <input type="radio"/> Yes <input type="radio"/> No | |

| | | | | | |
|--|---|---|---|---|--------------------|
| 4 | (M/Y) | Previous Employer (Name and Address - Type of Business) | Salary or Hourly | | Reason For Leaving |
| | From <input style="width: 80%;" type="text"/> | | Starting <input style="width: 80%;" type="text"/> | | |
| | To <input style="width: 80%;" type="text"/> | Ending <input style="width: 80%;" type="text"/> | | | |
| | | If hourly, average # of hours per week <input style="width: 80%;" type="text"/> | | | |
| Position <input style="width: 80%;" type="text"/> | | Duties Performed <input style="width: 80%;" type="text"/> | | | |
| Supervisor's Name <input style="width: 80%;" type="text"/> | | Phone Number <input style="width: 80%;" type="text"/> | | May We Contact? <input type="radio"/> Yes <input type="radio"/> No | |

REFERENCES

Give below the names of three professional references, whom you have known at least one year.

| | Name | Address & Phone Number | Business | Years Acquainted / How Do You Know This Person? |
|---|--|--|--|---|
| 1 | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> |
| 2 | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> |
| 3 | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> | <input style="width: 95%;" type="text"/> |

I hereby authorize IEA, Inc. to investigate thoroughly my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by IEA to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of IEA. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to created an employment contract. I understand that filling out this form does not indicate that there is a position open and does not obligate IEA to hire me. I understand and agree that IEA is an at will employer, and as such my employment is at will, which means that it is for no specified period and may be terminated by me or IEA at any time without prior notice for any reason.

Date

Signature _____

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER
COMMITTED TO HIRING A DIVERSE WORKFORCE**